

Gardiner Middle School  
Teacher's Assistant Application for 8th gr. students  
 Application due: \_\_\_\_\_

Student Name \_\_\_\_\_

TA position you would like to apply for (See reverse side for description):

\_\_\_\_\_ AVID Cadet Tutor \_\_\_\_\_ Office \_\_\_\_\_ PE \_\_\_\_\_ Woodshop \_\_\_\_\_ Photocopy TA

**Directions:**

1. Login to Student Vue and fill in your current grades and attendance (absences and tardies).
2. Then present this application to each teacher so they may provide their feedback.
3. Completed applications need to be submitted to counseling in order for you to be considered for an interview.

***Please note: \*You must maintain C's or better in all your classes and have a good attendance record.***

Class Period	Current Grade	Attendance: Absences/Tardies	Teacher Name & Comments
1			
2			
3			
4			
5			
6			
7			

Have you received a referral during your 7th gr year? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, was it a major or minor or both? \_\_\_\_\_ Minor \_\_\_\_\_ Major \_\_\_\_\_ Both

Please describe what you received the referral for: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **AVID Cadet Tutor**

Responsibilities:

- Students must plan to be enrolled in AVID 8
- An AVID Cadet tutor would be trained as a tutor:
  - facilitate AVID tutorials in AVID 6 or AVID 7 elective classes on Tuesdays and Thursdays.
- These students would be a teacher aide (TA) on Mondays, Wednesdays, and Fridays (non-tutorial days).

Students interested in this position should feel comfortable helping others in a small-group, tutorial setting, be patient, and a role model for younger AVID students.

### **Office Assistant**

Responsibilities:

- Deliver call slips, packages
- Greets and assists visitors and students
- Answers phones
- Use copy machine
- Helps with a variety of projects
- Work independently and/or with others

This position is for an energetic, outgoing 8<sup>th</sup> grade student that enjoys working together with adults and students. TA's must have excellent attendance and maintain good grades.

### **PE TA**

Responsibilities: TBD

### **Woodshop TA**

Responsibilities:

- Cleaning up of work areas
- Refilling supplies
- Maintaining machines
- Mentoring Intro to Shop students
- Constructing jigs and other support items

Student should be able to lift 20+ lbs. and possess a Can-Do attitude. Since mentoring is often required with this position, only students who have had Intro to Shop will be considered.

### **Photocopy TA**

Responsibilities:

- Photocopy projects for staff.
- Follow directions with minimum supervision.
- Deliver completed copy jobs to Staff.
- Clean and organize workroom.
- Resupply photo copy paper as needed.

TA's must have excellent attendance and maintain good grades. TA will be under the supervision of Mrs. Fransen & Mrs. Carscallen.